

DEALER TRANSIT & DELIVERY SPECIFICATIONS

WATSON DESKING DIVISION

THIS FORM SPECIFIES DELIVERY REQUIREMENTS TO INSURE THE CARRIER HAS THE NECESSARY INFORMATION TO FULFILL A TIMELY AND DAMAGE FREE DELIVERY. THIS FORM DOES NOT WAVE DEALER RESPONSIBILITY FOR OFF-LOAD RECEIVING INSPECTION, FREIGHT CLAIM MANAGEMENT AND DELIVERY COORDINATION WITH THE CARRIER

DATE: _____ WATSON PROJECT MANAGER: _____

ORDER #: _____ DEALER NAME: _____

CUSTOMER: _____ PROJECT NAME: _____

DELIVERY ADDRESS: _____ CONTACT NAME: _____ () _____ - _____

_____ ALTERNATE: _____ () _____ - _____

Product Delivery Specifications (circle / explain):

Delivery site is? Job Site Dealer Warehouse Residence* Other _____

Is a loading dock available? Yes No Street off-load? Yes No

If off-load on the street, will local Law Enforcement notification be required? Yes No

 Is a permit for parking required? Yes No If Yes, who provides and pays? _____

Does the dock need to be scheduled? Yes No

Who is responsible for scheduling? _____ / () _____ - _____ / _____ am - _____ pm

Is there adequate maneuvering clearance for (80'-87') tractor-trailer combinations? Yes No

 Is there adequate overhead clearance in and around the load/unload area (14')? Yes No

Any local or legal restrictions for height, width or length of trucks accessing the site? Yes No

 Please explain any and all restrictions _____

Normal delivery hours are between _____ am - _____ pm / Mon Tue Wed Thu Fri Sat Sun

Local union labor restrictions? Yes No Restrictions _____

If not the Dealer, name of the Installation Company that will be off-loading? _____

Install Company contact _____ / () _____ - _____ / _____ am - _____ pm

If site under construction, will the construction be complete before delivery? Yes No

If the site is still under construction, be advised that with other trades on site, there may be delays in off-loading.

Facility: Door Size _____ Hallway Size _____ Staging Area Size _____ Stairs Freight Elevator

Available For Unload: Hand Truck Pallet Jack Forklift Other _____

DEALER TRANSIT & DELIVERY GUIDELINES WATSON DESKING DIVISION

Standard Landed Delivery

FOB Watson Dock

Blanket Wrapped / Air Ride Trailers / Pallets When Factory Specified

Dock-to-Dock Delivery – Driver Not Authorized To Off-Load

24-Hour Driver Notification To The Contact(s) Specified

Delivery 8:00 am to 5:00 pm Local Time / Monday through Friday

Additional Charges May Apply - Contact your Project Manager if you answer YES to any of the following:

Will there be extended offload time?	Yes	No
Do you require an "absolute" delivery time?	Yes	No
Do you require expedited delivery?	Yes	No
Will you need extra labor to off-load?	Yes	No
Holiday or weekend delivery?	Yes	No
Will a local Agent be required?	Yes	No
Does the project require multiple drops?	Yes	No
Do you need interim storage assistance?	Yes	No
Delivery Outside of the United States?	Yes	No
Shipping via Container?	Yes	No
* Did you specify Residential Delivery?	Yes	No

If unforeseen carrier, agent, local labor, or equipment rental requirements arise due to delivery constraints outside of the carrier's control and contrary to the aforementioned Product Delivery Specifications, additional charges will be billed directly to the Watson "sold to" customer of record.

Authorized Signature: _____ Date: _____

Printed Name: _____ Title: _____